

**ICAR-DIRECTORATE OF RAPESEED MUSTARD RESEARCH  
SEWAR, BHARATPUR - 321 303 (RAJ.)**

F. No. 4-86/SP/16

Dated: 02-05-2016

**NOTICE FOR ANNUAL RATE CONTRACT FOR  
CHEMICALS/ GLASSWARES/ PLASTIC WARE ETC.**

On behalf of the Secretary, Indian Council of Agricultural Research, the Director, Directorate of Rapeseed Mustard Research, Sear, Bharatpur – 321 303 (Raj.) invites the sealed tenders/ proposals for entering into **Annual Rate Contract (2016-17) for Research Chemicals, Glassware, Plastic ware, Filter Paper, Reagents and enzymes etc.** (Super scribed as such on the application whether indigenous or imported as the case may be) are invited in the prescribed form which can be downloaded from our **Website: [www.drmr.res.in/tenders.gov.in](http://www.drmr.res.in/tenders.gov.in)** from the original manufacturers having ISO Certification/ Foreign Principal of said items and from the authorized Indian stockiest of foreign manufacturers having custom based warehouse in India, if any, as the Directorate is exempted from the payment of Custom/ Excise duty, for the purpose of Annual Rate Contract of these items. The firms applying for contract must attach their latest price list, catalogue and should clearly mention the percentage of discount they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. All the manufacturer/ authorized dealers are requested to send their proposals alongwith their TIN /CST /RST /VAT etc. **alongwith DD worth Rs. 1,000/- (Rupee: One thousand only) as processing charges (Non-refundable) in the name of ICAR Unit- DRMR payable at Bharatpur. Bank Draft payable at outside Bharatpur will not be considered.** Without Registration Fee and proposals/ tenders received after due date will not be considered. The Director, DRMR, Bharatpur reserves the right to reject any or all the proposals at his discretion without assigning any reason what so ever to any of the concerned. The proposal must reach the **Director, DRMR, Sear, Bharatpur – 321 303 (Raj.) latest by 30-05-2016.**

**DRMR Website: [www.drmr.res.in/tenders.gov.in](http://www.drmr.res.in/tenders.gov.in)**

**Admn. Officer**

**The following information is required for entering into Annual Rate Contract for the purchase/ supply of Chemicals, Glassware, Plastic ware & Filter Papers etc. for 2016-17.**

1. Name & full address of the applicant (in Block letters)
2. **Items/ material for which rate contract needed (a) Chemicals (b) Glass wares (c) Plastic ware (d) Filter Paper (e) etc.**
3. If the firm is under Rate Contract with other Govt. Department/ Research Institute, give details along with certified copies of the rate contract issued by the Department/ Institute.
4. Annual Turnover of the firm/ company during the last three financial years. (enclose documents in support of claim)
5. Annual business volume with ICAR Institutes
6. Whether the firm is registered under Company Act 1956 ? If yes, enclose certified copies.
7. In case, the firm is registered with other Govt. Dept/ Agency, the same may be stated with documentary evidence.
  - (a) Certified copies of VAT Registration No. with date of validity
  - (b) Central Sales Tax Registration No.
  - (c) Furnish a latest copy of Sales Tax Return. (please enclose copies of relevant papers)
8. Whether Price List is inclusive of Excise Duty
9. Maximum discount offered on manufacturers price list
10. Effective date of price list (validity must be up to 31-03-2016)
  - (a) Income Tax PAN No. (in the name of firm/ company & not individual)
  - (b) Furnish a latest copy of Return filed to Income Tax Dept.
11. Whether product catalogue is in circulation, if so, please enclose one copy/ set
12. State whether business /dealing with you have been Currently banned by any Ministry/ Dept. of Central Govt. or any State Govt. If so, give details
13. Please indicate name & full address of your Banker
14. In case you wish to enter into rate contract for imported goods, please furnish details as given below

Name of the Principal firm	Brand/ Make of the goods	Date of acquiring dealership	Date of expiry of Dealership	Prices in foreign currency or in Indian Rupees	Whether certified copy of Dealership enclosed (Say Yes/ No)

15. Name & Address of dealers for Hqr. & Research Station, if any
16. Trade Discount along with certificate for not giving higher discount to any other Departments
17. Any other information vital for entering into rate contract

**Dated:**

**Signature of the Applicant**

## TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment, apparatus, Gel electrophoresis apparatus etc. are covered under the rate Contract.
2. The packing, freight, forwarding, insurance charge, if any, will not be borne by the purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, breakage (s) if any is to be replaced by the supplier within 7 days without freight/transport charges.
3. The delivery supply will be made on F.O.R. basis to this Directorate.
4. Sales Tax/ VAT, Excise Duty and other Govt. levies will be paid extra as applicable under Rule.
5. The supply of material will have to be completed within 30 days from the date of issuing purchase order. The liquidated charges @ 0.50% percent per week shall be imposed if supply made after expiry of delivery period subject to maximum 0.5% of the total value of order. After 10 week orders shall stand cancelled.
- 6. No payment will be made in advance even through Bank. But the payment will be released within 30 days through a crossed demand draft only after receiving goods in full in satisfactory conditions. Triplicate pre-receipted bills on a revenue stamp should be sent to the concerned Division for payment. No interest will however, be payable in case of delay payments.**
- 7. Payment will be made according to the latest price list 2016-17 and no price revision in rate (on higher side) will be accepted during the period of rate contract.**
8. The order will be placed as per requirement irrespective value of the order.
9. The firm may supply the required items as per unit price mentioned in the price list.
10. Any dispute arising between the manufacturer and the purchaser will be referred to Secretary, ICAR, Krishi Bhawan, New Delhi for which sole arbitration and decision Thereof shall be final and binding upon the parties i.e. manufacturer/ supplier and purchaser.
- 11. Supply should be made in full against the order and no part supply will be accepted.**
12. No payment will be made for unsatisfactory supply.
13. The articles should be securely packed to avoid damages etc. in transit.
14. Supply to be made from the latest batch of production with maximum life period in original packing.
15. In case the proposal is accepted, the firm shall sign an agreement with us while entering rate contract.
16. The Director, DRMR reserves the right to cancel the rate contract at any time without assigning reason.
17. The Rate Contract will be valid for a period of upto March, 2016 from the date of award of Rate Contract.
18. A certificate is to be given by the applicant that the price list supplied is the only one in circulation.
19. Printed and bounded price list for 2016-17 duly signed & certified by the authorized signatory must be sent.
- 20. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not given to any other Department is offered.**
21. In case of discrepancy between unit price & total price, the unit price shall prevail.
22. In case of supply of goods made through dealer, their name and mail address may be declared/ indicated.
23. The competent authority reserves the right to accept or reject any or all the proposals without assigning any reason.
24. Where ever applicable, minimum warranty should be one year.

Signature